



# FERCHE MILLWORK, INC.

400 Division Street No.  
Rice, MN 56367  
Ph. 320-393-5700  
Fax 320-393-5800

Please complete the application, save it to your computer, then send an email with the application attached to: janets@ferche.com. Thank you.

## APPLICATION FOR EMPLOYMENT

All applicants will be considered for employment without regard to race, religion, color, sex, national origin, age, martial or veteran status, medical condition or handicap, or any other status protected by law. We are an Equal Opportunity Employer.

**PERSONAL** (Please Print) Date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
No. Street City State Zip

Telephone ( ) \_\_\_\_\_ Referred by: \_\_\_ Our Advt. \_\_\_ Emp Agency \_\_\_ Friend/Relative \_\_\_ Walk-in

Are you of legal age to work? \_\_\_ Yes \_\_\_ No. If NO, a work permit will be required.

Are you legally eligible for employment in the United States? \_\_\_ Yes \_\_\_ No. (If hired, verification will be required by law).

Position(s) applied for \_\_\_\_\_

\_\_\_ Full Time \_\_\_ Part Time \_\_\_ Day Shift \_\_\_ Night Shift

Date you are available to start work: \_\_\_/\_\_\_/\_\_\_\_. Salary or wages desired: \$\_\_\_\_\_/\_\_\_\_ Hr. \_\_\_ Wk.

Have you worked for us before? \_\_\_\_. If YES, When: \_\_\_\_\_ Position: \_\_\_\_\_

Indicate special qualifications or skills: \_\_\_\_\_

### EDUCATION

NAME & LOCATION OF SCHOOL	COURSE OF STUDY	YEARS COMPLETED	DID YOU GRADUATE?
HIGH SCHOOL			
COLLEGE	MAJOR DEGREE		
OTHER			

Are you employed at the present time? \_\_\_ Yes \_\_\_ No.

If hired, will you work overtime if required? \_\_\_ Yes \_\_\_ No.

Have you ever been bonded in prior employment? \_\_\_\_. If YES, list name(s) of employer(s): \_\_\_\_\_

**PRIOR EMPLOYMENT** (Start with most recent employer)

Employer:	Phone: ( )	From:	To:
Address: City, State, Zip		Position:	
Duties:		Supervisors Name:	
		Starting Salary/Wages:	
Reason for leaving:		Final Salary/Wage:	

Employer:	Phone: ( )	From:	To:
Address: City, State, Zip		Position:	
Duties:		Supervisors Name:	
		Starting Salary/Wages:	
Reason for leaving:		Final Salary/Wage:	

Employer:	Phone: ( )	From:	To:
Address: City, State, Zip		Position:	
Duties:		Supervisors Name:	
		Starting Salary/Wages:	
Reason for leaving:		Final Salary/Wage:	

**MILITARY SERVICE**

BRANCH OF SERVICE	FROM	TO	RANK & DUTIES	DATE DISCHARGED

**PERSONAL REFERENCES**

NAME	ADDRESS	YEARS KNOWN	TELEPHONE

The above information is true and complete to the best of my knowledge. Should I be employed by the Company, any misrepresentation or false statement contained herein may be considered cause for possible dismissal. The Company, in compliance with the provisions of the Fair Credit Reporting Act of Sept. 1997, may contact directly or employ the services of investigative agencies to obtain all necessary information from the references I have listed, or any other sources, concerning my prior employment, personal history or credit standing. I reserve the right to know the names and addresses of any investigative agencies used in order that I may learn the information contained in any reports furnished to the Company.

I understand this application does not constitute an employment contract of any kind. Should I be employed by the Company, I may resign such employment at any time at my discretion with or without prior notice and the Company may terminate my employment at any time at their discretion, with or without cause and with or without prior notice.

Date: \_\_\_\_\_ Signature of Applicant \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

SUMMARY OF INTERVIEW: \_\_\_\_\_

Accepted for employment: \_\_\_ Yes \_\_\_ No. Position: \_\_\_\_\_

Starting Rate \$ \_\_\_\_\_ per \_\_\_\_\_ Hour \_\_\_\_\_ Week Scheduled to start work: \_\_\_\_/\_\_\_\_/\_\_\_\_

Interviewed by: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_